



NOTICE TO PROCEED

FERDINAND A. BOLFANE
Owner
4 SISTER'S CONSTRUCTION SUPPLIES TRADING
Tayabas, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-12-1272 are already approved so NOTICE is given to 4 SISTER'S CONSTRUCTION SUPPLIES TRADING for the purchase of Wall Marker requested by J. Lagazon - TECHNOLOGY BUSINESS INCUBATOR with PR No. 2025-10-2698. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK S. VILLA, DT
University President

DEC 26 2025

I acknowledge receipt of this Notice on :

Name of the Representative of the Bidder: 4 SISTER'S CONSTRUCTION SUPPLIES TRADING

Authorized Signature: 